

<p>PART 1 Listening (approx. 10 minutes)</p>	<p>Task type: Multiple choice Format: ten unrelated dialogues of about 30 seconds' duration, each followed by a 3-option multiple choice item</p> <p>The candidates listen to a short dialogue, then choose the correct statement from three that are based on the dialogue. The recordings are dialogues between two interacting speakers (conversations, interviews, discussions, etc.).</p> <p>Task Focus: <i>identifying detail, understanding and interpreting information, specific information, gist, detail, main idea, function, purpose, attitude, opinion, etc.</i></p> <p>Marking Scheme: 10 items x 2 points = 20 points</p> <p>NOTE: Each part is heard twice.</p>
<p>PART 2 Knowledge of Linguistic Means (20 minutes)</p>	<p>Task type: Multiple choice Format: 18 4-option multiple choice sentences Task Focus: <i>lexical</i></p> <p>Marking Scheme: 18 items x 2 points = 36 points</p> <p>Topic areas: hotel amenities; valet and room service; reservations and special requests; checking in and out; hotel and food service staff; food storage and preparation; kitchen utensils and equipment; restaurant and special event organization; problems and complaints; hotel safety and evacuation; money matters; kitchen safety and sanitation; maintenance problems; business travelers and conference facilities; airport transfers; family-friendly care; entertainment information; loyalty programs; greeting and serving restaurant guests; coordinating the kitchen and dining room; obtaining employment in hotel and catering work</p>
<p>PART 3 Knowledge of Language Functions (15 minutes)</p>	<p>Task type: Multiple choice Format: 16 2-option multiple choice exchanges Task Focus: <i>lexico-grammatical</i></p> <p>Marking Scheme: 16 items x 1 point = 16 points</p> <p>Functions: clarifying information; making an introduction; giving directions; requesting more information; giving assurance of help; making comparisons; confirming details; describing work experience; making a reservation; asking for directions; offering options; talking about time; asking for assistance; agreeing with an opinion; giving instructions; asking for details; making a correction; changing topics; expressing a preference; making an appointment; making a payment; changing a reservation; making a recommendation; discussing quantities; discussing possible outcomes; declining an offer; correcting an error; making an apology; estimating time; making a complaint; describing an event; talking about money; offering assurance; expressing disappointment; delivering bad news; expressing gratitude; discussing work experience</p>
<p>PART 4 Reading (10 minutes)</p>	<p>Task type: Multiple choice – True/False/Doesn't say Format: Three short texts (60-100 words each) containing factual information related to the field of hotels and catering; the first two texts are followed by two 3-option multiple choice questions each, while the third text is followed by two True/False/Doesn't say questions. Task Focus: <i>understanding detail, specific information, implication, attitude, reference and meaning</i></p> <p>Marking Scheme: 6 items x 3 points = 18 points</p> <p>NOTE: All the texts are related to the specific field of study.</p>
<p>PART 5 Writing (5 minutes)</p>	<p>Task type: A gapped text Format: One text (100-200 words) from which five sentences, phrases, words or headings have been removed and placed in a jumbled order, together with an extra option as a distractor, above the text. Task Focus: <i>recognition of writing features and language as required in their field of study</i></p> <p>Marking Scheme: 5 items x 2 points = 10 points</p> <p>NOTES: The candidate may be asked to complete an information sheet or advice sheet, a survey, a form, a valet ticket, a voucher, an order, an instruction list, an overview, a confirmation, a note, an announcement, a review, a description of duties, a response to an inquiry, an email, an information leaflet, a memo, a log, a letter, a report, an article or an advertisement. This task is based on elements of writing that the candidates will need to produce in the field of hotels and catering for professional purposes.</p>
<p>Duration: 60 minutes</p>	<p>Marks: TOTAL: 100 points</p>